



## RECORD OF PREVIOUS EMPLOYMENT

*Provide the following information on your last four (4) employers or volunteer activities, starting with the most recent*

From: _____	To: _____	Position Held: _____
Description of Duties _____		
Name of Employer _____		Name of Immediate Supervisor _____
Address _____		Phone: _____
Reason for Leaving _____		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
From: _____	To: _____	Position Held: _____
Description of Duties _____		
Name of Employer _____		Name of Immediate Supervisor _____
Address _____		Phone: _____
Reason for Leaving _____		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
From: _____	To: _____	Position Held: _____
Description of Duties _____		
Name of Employer _____		Name of Immediate Supervisor _____
Address _____		Phone: _____
Reason for Leaving _____		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
From: _____	To: _____	Position Held: _____
Description of Duties _____		
Name of Employer _____		Name of Immediate Supervisor _____
Address _____		Phone: _____
Reason for Leaving _____		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

***I understand and agree that:***

1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of employment, or termination if employed.
2. It is my understanding that the Company may make a thorough investigation of my entire work and personal history and may verify all data given in my application for employment, related papers or oral interviews. I authorize such investigation and the giving and receiving of any information requested by the Company and I release from liability any person giving or receiving any such information. I understand that falsification of data given or other derogatory information discovered as a result of this investigation may prevent my being hired, or if hired, may subject me to immediate dismissal.
3. I agree that my employment may be terminated by this Company any time without liability for wages, salary or benefits, except such as may have been earned at the date of such termination. If requested by the management at any time, I agree to submit to search of my person or of any company property that may be assigned to me, and I hereby waive all claims for damages on account of such examination. I understand and agree that I may be required to take a physical examination, at company expense, at any time to determine if I am physically fit for the job I am to perform, and, I authorize the physician or hospital to release any information which may be necessary to determine my ability to perform the duties of a job I am being considered for prior to employment or in the future during my employment with the company.
4. Although management makes every effort to accommodate individual preferences, business needs may at times make the following conditions mandatory: overtime, shift work, a rotating work schedule, or a work schedule other than Monday through Friday. I understand and accept these as conditions of my continuing employment.

**I further understand that this is an application for employment and that no employment contract is being offered.**

**I understand that if I am employed, such employment is for an indefinite period of time and that the Company can change wages, benefits and conditions at any time.**

***I have read and understand the above.***

Date: \_\_\_\_\_

Signature: \_\_\_\_\_